

**AMENDMENT NO. 2
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF EVERETT
AND BHC CONSULTANTS**



This Amendment No. 2 is dated for reference purposes 08/10/2023 2023. It is by and between the City of Everett, a municipal corporation under the laws of the State of Washington (“City”) and BHC Consultants (“Service Provider”).

RECITALS

A. The City and Service Provider are parties to the Professional Services Agreement dated February 24, 2020 (the “Agreement”).

B. The City and the Service Provider desire to amend the Agreement for the purpose of increasing the contract amount and extending the contract duration.

AGREEMENT

The City and Service Provider agree as follows:

1. The Agreement is modified so that time of beginning and completion are as follows:

Time of Beginning and Completion of Performance: This Agreement shall commence as of the date of execution of this Agreement and shall be completed by December 31, 2024.


2. The Agreement is modified so that total compensation, including all services and expenses, shall not exceed \$630,843.
3. The Work is modified to add the Work shown on Exhibit A to this Amendment.
4. Regardless of the date(s) on which this Amendment is signed by the parties, and regardless of any Agreement completion date(s) that may have been in the Agreement prior to this Amendment, the parties agree that the Agreement has been continuously in effect since February 24, 2020.
5. This Amendment may be signed in counterparts, each of which shall be deemed an original, and all of which, taken together, shall be deemed one and the same document. Execution of this Amendment by a party shall be legally valid and effective by (i) executing a paper copy, (ii) execution by AdobeSign or DocuSign or other e-signature method, or (iii) transmitting an executed copy by email or otherwise in pdf format or other electronically scanned format.
6. All provisions in the Agreement shall remain in effect except as expressly modified by this Amendment.

**CITY OF EVERETT
WASHINGTON**

BHC CONSULTANTS

By: Cassie Franklin
Cassie Franklin, Mayor

08/10/2023
Date

Signature: 
Typed/Printed Name: James Gross
Title: President

6/12/2023
Date

ATTEST:



Office of the City Clerk

STANDARD DOCUMENT
APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY
JANUARY 6, 2023

Exhibit A

The original contract between the City of Everett (City) and BHC Consultants included a task (task 500) for engineering services during construction. The fee associated with this task was estimated prior to design. Some details of the project and an extended construction duration period resulted in effort that exceeded what was initially estimated in some cases. The additional engineering services during construction are as follows:

Task 700 – Additional Engineering Services During Construction. \$42,058

Subtask 701 – Project Management. \$16,206

The overall construction schedule is significantly longer than what was initially estimated, mostly due to delayed procurement timelines. An additional 9 months of ESDCs and contract administration is required. The cost breakdown of the additional fee for this subtask is shown in the attached Exhibit A-1.

Subtask 702 – Engineering Review. \$7,182

The project has required the review of more submittals, RFIs, and other documentation than were initially estimated. The cost breakdown of the additional fee for this subtask is shown in the attached Exhibit A-1.

Subtask 703 – Site Visits. \$8,889

As the construction duration extends beyond what was initially planned, additional site visits are needed. This fee includes travel, time spend on-site, and development of trip summary memo. The cost breakdown of the additional fee for this subtask is shown in the attached Exhibit A-1.

Subtask 704 – Meetings. \$9,781

As the construction duration extends beyond what was initially planned, additional meetings are needed. This fee assumes two staff will attend an additional 22 meetings lasting 1 hour each.

City of Everett - Evergreen Pump Station Modifications								Date:	12-Jun-23
PROJECT HOURS AND BUDGET ESTIMATE								Exhibit A-1	
Labor Category		Direct Salary Rates	HOURS FOR EACH TASK				Total	Cost	
			701	702	703	704			
			PM	Review	Site Visits	Meetings			
1	Project Manager	\$ 76.86	60	6	20	22	108	\$ 8,301	
2	Civil Engineer	\$ 79.31		6			6	\$ 476	
3	Electrical Engineer	\$ 79.31		16	20	22	58	\$ 4,600	
4	Structural Engineer	\$ 79.31		4			4	\$ 317	
5	Project Administrator	\$ 40.07	27				27	\$ 1,082	
Total Task Hours			87	32	40	44	203		
Subtotal Direct Salary Cost (DSC), \$			5,693	2,523	3,123	3,436		\$ 14,775	
Overhead on DSC (Indirect cost) @ 152.27%			8,669	3,842	4,755	5,232		\$ 22,498	
Subtotal Cost by Task			14,362	6,365	7,878	8,668		\$ 37,273	
FEE (% of Total DSC & Overhead)			1,723	764	945	1,040		\$ 4,472	
Next Year's Labor Escalation*			121	53	66	73		\$ 313.00	
TOTAL ESTIMATED COST AND FEE, \$			PM	Review	Site Visits	Meetings	Total		
			16,206	7,182	8,889	9,781	\$ 42,058		

* Next year's labor escalation was calculated assuming 15.0% of the work would be completed next year.

Enter data in yellow & green shaded cells only. Other formula cells are locked to prevent accidental changes. There is n

Overall Project Multiplier	2.83
----------------------------	------

Profit as a % of Direct Salary Cost (DSC)	30.3%
---	-------











BHC Construction-Evergreen Pump Sta-Amend#2-RL-SD

Final Audit Report

2023-08-10

Created:	2023-08-10
By:	Marista Jorve (mjorve@everettwa.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA8teAK84rZGOQ-ddA9lhkJ85Lf1CRijau

"BHC Construction-Evergreen Pump Sta-Amend#2-RL-SD" History

-  Document created by Marista Jorve (mjorve@everettwa.gov)
2023-08-10 - 8:56:04 PM GMT
-  Document emailed to rloveless@everettwa.gov for approval
2023-08-10 - 8:56:36 PM GMT
-  Email viewed by rloveless@everettwa.gov
2023-08-10 - 8:57:00 PM GMT
-  Signer rloveless@everettwa.gov entered name at signing as Randy Loveless
2023-08-10 - 8:57:43 PM GMT
-  Document approved by Randy Loveless (rloveless@everettwa.gov)
Approval Date: 2023-08-10 - 8:57:45 PM GMT - Time Source: server
-  Document emailed to Tim Benedict (TBenedict@everettwa.gov) for approval
2023-08-10 - 8:57:46 PM GMT
-  Email viewed by Tim Benedict (TBenedict@everettwa.gov)
2023-08-10 - 8:57:59 PM GMT
-  Document approved by Tim Benedict (TBenedict@everettwa.gov)
Approval Date: 2023-08-10 - 8:58:16 PM GMT - Time Source: server
-  Document emailed to Cassie Franklin (cfranklin@everettwa.gov) for signature
2023-08-10 - 8:58:17 PM GMT
-  Email viewed by Cassie Franklin (cfranklin@everettwa.gov)
2023-08-10 - 9:02:33 PM GMT



Document e-signed by Cassie Franklin (cfranklin@everettwa.gov)

Signature Date: 2023-08-10 - 9:02:56 PM GMT - Time Source: server



Document emailed to Marista Jorve (mjorve@everettwa.gov) for signature

2023-08-10 - 9:02:57 PM GMT



Email viewed by Marista Jorve (mjorve@everettwa.gov)

2023-08-10 - 9:07:47 PM GMT



Document e-signed by Marista Jorve (mjorve@everettwa.gov)

Signature Date: 2023-08-10 - 9:08:24 PM GMT - Time Source: server



Agreement completed.

2023-08-10 - 9:08:24 PM GMT